A WPA Record Application Form is required when a performance achieved at a WPA Approved Competition (see Part B - 3.1.2 (d)) equals or betters an existing record. Within 72 hours of a record being achieved, the National Governing Body where the record was set shall inform WPA info@worldparaathletics.org of the record performance. The WPA Record Application Form shall be completed and dispatched to the WPA Office within thirty (30) days of the record being achieved, with the following information enclosed:

|  |
| --- |
| THE FOLLOWING INFORMATION MUST BE ENCLOSED WITH THE RESPECTIVE APPLICATION FORM |
| Track Event | Field Event | Road Event |
|      The **printed programme** of the Competition     The **complete results of the event** including the **reaction times** (if applicable)    The **Photo Finish** and **Zero Test** image in the case of a track record where Fully Automatic Timekeeping was in operation. |      The **printed programme** of the Competition     The **complete results of the event**     Copy of the **Judges’ Score Sheet**     **Official Results.** |      The **printed programme** of the Competition     The **complete results of the event** including the **Photo Finish** and **Zero Test** image in the case of a track record where Fully Automatic Timekeeping was in operation,     **Official Results**     **Measurement Report** |

Upon receipt of the necessary information, the record application will be reviewed by the WPA Management Team for ratification purposes.

The Application Forms for a Record can be downloaded from the WPA website at : <https://www.paralympic.org/athletics/about/official-documents>

More information on the procedures can be found in the WPA Rules and Regulations (see Rule 51: World and Regional Records), available on the WPA website: <https://www.paralympic.org/athletics/events/rules-and-regulations>

We encourage you to share this information with all relevant parties to ensure the necessary information is collated and the procedure is followed correctly when it comes to claiming WPA Records.

**Please note that a performance must not be considered a Record until it has been ratified by WPA.**